

SAFETY ACTION PLAN

ACTIVITY: KIDS TRAIN
LOCATION: TOP OF CAMP

GROUP LEADER...

- Disclose relevant medical conditions
- Fulfil responsibilities in SAP below
- Responsible for overall group management

PARTICIPANTS...

- Comfortable clothing
- Shoes (recommended)

INSTRUCTOR...

- Pass internal training and assessment program
- Current first aid certificate

RESTRICTIONS

Passengers must not exceed 350kgs in Total

RATIOS (not including instructor)
1 adult : 8 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Serious Injury	- Inadequate instruction/ supervision	- Instructors are suitably trained	TSCC	Before	<i>Fire</i> - Kill engine - Extinguish flames with fire extinguisher - Administer first aid <i>Suspected major injury</i> - Kill engine - Administer first aid - Radio to office for extra assistance or to call an ambulance - Group leader to ensure other group members are cared for <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Poor/uncontrolled driving	- Only trained instructors to drive the Mule	TS Instructor	Before	
	- Mechanical failure	- Regular inspections occur	TSCC	Before	
	- Obstacles on track	- Pre-activity check ensures track is clear of obstacles	TS Instructor	Before & during	
	- Hit by train	- No running or biking beside or behind the train	TS Instructor	During	
Bumps, Bruises, Scrapes, Strains, Sprains	- Hand/arms outside the carriage - Pushing to get on train	- Hands must remain inside the carriage at all times - Have a line for who is next on the train.	TS Instructor Group leaders	Before & during	
Entrapment	- Inappropriate clothing - long hair	- Remove loose clothing - tie long hair up and confined	Participants + Group leaders	Before & during	
Exposure to Elements (sun, wind, temperature)	- Long periods out in the sun or wind and rain without correct clothes	- Move to an indoor Activity during "bad weather" - Ensure the group has adequate clothing	TS instructor Participants + Group leaders	Before Before & During	
Equipment Damage (Mule, carriage)	- Track too wet - Turning too sharp - Crash/Accident - Overloaded carriage	- Must not be used in heavy rain - Stick to designated route - Stay in control, drive to your ability - Do not exceed 8kph - Follow weight limits	TS instructor	Before & During	
Psychological Harm	- Being bullied or forced to participate	- Challenge by choice - Group encouragement	TS instructor Participants + GL	During	

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. *Serious Hazards are highlighted*